



**Tisbury Parish Council – Minutes of the
Ordinary Parish Council Meeting
Held at 7.00 pm on Tuesday 5th December 2023 in the
Reading Room, High Street, TISBURY, SP3 6LD**

Questions or Statements:

Two members of the public spoke in objection to the planning application PL/2023/10016.

Wiltshire Councillor Report: Wiltshire Councillor Richard Budden gave a detailed on a number of issues, the key points of which were as follows:

South West Wiltshire Area Board: The meeting held in East Knoyle on Wednesday 29th November was largely focused on highways matters. It was very well attended. A presentation was given jointly by Caroline Thomas, the Cabinet Member for Highways, Samantha Howell, Director of Highways and Dave Thomas, Head of Highways Asset Management & Commissioning advising that more money was to be allocated to highways improvements in 2024 and 2025 but that central government funding for the last few years had remained static whilst costs had gone up and inflation in the infrastructure sector was running at 16 percent.

There was also a presentation given by John Derryman, Head of Strategy, Performance and Oversight, for the Office the Police and Crime Commissioner. In summary, he said that there has been a significant improvement in enforcement with just 250 tickets being issued in the year to November 2022 and over 8,000 this year by November 2023.

MEETING MINUTES
(*responsibility for action)

Those present:

Councillors S Davison (Chairman), R A Beattie, R Buck, E Coyle-Camp, N Errington, V Hillier, J Mason, G Murray and J Phillips - 9.

Also in attendance:

Unitary Councillor Richard Budden
B Cornish (Clerk)
Two members of the public.

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139.23 Apologies

Councillors unanimously approved the apologies from Councillor Corp (personal commitment).

140.23 Declarations of Interest:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: None.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests: None.
- c. Dispensations: None.

141.23 Resolution of Minutes

Minutes of the Ordinary Meeting held on Tuesday 7th November 2023.

- **Approved; NE/RB.**

142.23 Planning and Tree Works Applications *Clerk

PL/2023/10016 Variety Barn, Hindon Lane, Tisbury - Demolition of existing barn and erection of dwelling, reuse of existing stone, landscaping and ecology enhancements, solar array, field shelter and associated works:

- **Resolved: RAB/RB**; unanimous:
To **object** to the application on the grounds that it will result in the loss of a Non-Designated Heritage Asset, the size and design of the proposed dwelling, the impact on the Cranborne Chase International Dark Sky Reserve, the impact of the solar array on the National Landscape (formerly AONB) and the limited access to the site:
 - a. The proposal is contrary to Policy 57 of the Wiltshire Core Strategy as the proposal is to demolish the NDHA which will result in a loss of a building of heritage value to the historic environment and to the character of the surrounding area within the National Landscape.
 - b. The size, scale and design of the dwelling does not make a positive contribution to its landscape setting or to the character of the area and is therefore contrary to Policy 58 of the Wiltshire Core Strategy.
 - c. No mitigation is provided for the extensive light pollution which will be caused by the significant amount of glass in the large windows, full length glass doors and the glass connecting section proposed to connect one part of the dwelling to the other. This will have significant impact on the National Landscape which has International Dark Sky Reserve status.
 - d. The scale of the solar array will impact on the National Landscape and on the visual amenity of the neighbouring properties. It will also be clearly visible from the public footpaths which are close to the site, TISB02 and TISB58, as well as footpath TISB08 which runs along on the other side of the Fonthill Brook valley.
 - e. The access track to the site is narrow and inadequate for the extent of the work to be undertaken in this proposal and the visibility onto Hindon Lane is limited and may cause accidents if a wider visibility splay is not provided.

PL/2023/09939 8 Fonthill Cottages, Hindon Lane, Tisbury - Following consultations with two arborists, crowning work to reduce volume by approx. 50% is required to an oversize Siberian Crab apple tree, which is within very close proximity to the house:

- **Resolved: to leave the decision to the Tree Officer; NE/RB;** unanimous

139.23 Planning Application Decisions

Councillors noted the following decisions on recent applications:

- PL/2023/09002 Court Street, Tisbury – X 3 Lime, Tag No 190, 191, 193, prune to below knuckles to promote new, healthy growth of pollarded shoots. Pruned branches have become decayed and unsafe to prune to the usual extent. X 8 stools of Alder, marked with orange paint, Fell. Within area of planned development reference 15/11990/FUL Condition 4. No replacement as development will take over this space. X 2 Ash trees, marked with orange paint, Fell. Within area of planned development reference 15/11990/FUL Condition 4 and early signs of ash dieback. No replacement as development will take over this space – No objection and In line with the Parish Council’s recommendations.
- PL/2023/098915 The Old Grain Store, Pouldens Farm, Tisbury – Prior Approval Agricultural buildings to flexible commercial use – Prior approval granted. This application did not go to consultation.
- PL/2023/08442 Tisbury Fire Station, The Avenue, Tisbury – G3 – Lime x 4(T2, T6, T7, T9) – Remove sucker and epicormic growth from base to a height of 2.5m. Crown lift pendulous branches over parking areas to a height of 2.5m. T-12 – Lime – Reduce spread over building up to 2.5m. Crown lift all around to 2m above grass height – Approve with conditions. This application was not considered by the Parish Council.

140.23 Newsletter

To consider a draft Newsletter to residents to be published in paper and digital form prior to Christmas:

- **Approved; Chair;** unanimous; in its current draft form but with further articles to be added. The Clerk advised that it would be circulated to councillors in final form before it was printed and published.

141.23 Warm Spaces Initiative and Winter Coffee Concession at the Nadder Centre

To consider a report from the Clerk and a proposal from Councillor Davison to support Wiltshire Council’s winter Warm Spaces Initiative at the Nadder Centre through the Parish Council’s partial funding of an on-site Coffee Concession for a period of 3 months:

- **Approved; SD/NE;** unanimous; that a £700 per month contribution be made for a limited period of 3 months to Coffee Angels. Wiltshire Council had confirmed that prior to the concession being set up it would carry out a TQF tender with identified providers in the market place, including Coffee Angels, to see if they wished to to submit quotes for the concession.

142.23 Environment Committee

- a. To receive a short verbal report from Councillor Buck on the recent meeting. Councillor Buck gave a detailed report on a recent meeting and confirmed that the Committee had organised a meeting in the Victoria Hall on Tuesday 23rd January for Ruth Barden, Director of Environmental Solutions at Wessex Water, to give a presentation on various issues including the latest data from the storm overflow in Tisbury, its Business Plan up to 2030 and overflow sampling.
- b. To consider a recommendation from the Committee to approve the Council's 'Position Statement on Dark Skies and Light Pollution':
- **Approved; RB/JM;** with an abstention from JP.
- c. To receive and note the Minutes of the Environment Committee for the meeting held on Tuesday 17th October 2023.
- **Noted; JM/RB;** unanimous.

143.23 Budget and Precept

To consider two versions of the second draft of the budget for 2025-2025, 2025-26 and 2026-27 which contain two potential tax bases as provided by Wiltshire Council.

- **Deferred to the January meeting; JM/RAB;** unanimous; until the tax base is confirmed by Wiltshire Council and after the Clerk has met with Councillors Mason and Murray to review the budget lines.

144.23 Finance - Approval of November Financial Information

- a. Retrospective payments made from 01/11/2023 to 30/11/2023: £5,534.50 with income of £1,952.95
- **Approved; JM/RAB;** unanimous.
- b. Faster Payment transactions for December:
- **Approved; JM/RAB;** unanimous.

Payee	£		Reason for Payment
Employee Salary, Pension + HMRC payments	4,599.09	SO	Salary standing orders & reconciliations
Wiltshire Council	1,503.04		Business Rates or NNDR for Reading Room
Hinton Hall	25.00		Hall Hire
K Hooper	239.66		Locum Youth Cover
Ken Aylen	125.00		Strimming of orchard, Stubbles and skatepark
Deborah McCann Ltd	650.00		Neighbourhood Plan planning guidance
S McGrath	73.10		Xmas lights team refreshments
Hewlett Packard	51.76	DD	Printer hire
Google Play	1.59	DD	Data Storage
Smart Numbers	140.22	DD	Telephone services
Biffa	134.54	DD	Waste service
Biffa	134.54	DD	Waste service
Water2Business	878.55	DD	Water at public toilets, Reading Room and Allotments (404)
West Mercia Energy	53.50	DD	Public Toilets
West Mercia Energy	53.46	DD	Reading Room
Sovereign	95.98	DD	Playground Inspection
	8,759.03		

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- c. Current Account bank reconciliation to 30th November 2023
 - £40,787.73
 - **Approved; JM/RAB;** unanimous.
- d. Deposit Account bank reconciliation to 30th November 2023
 - £149,931.77
 - **Approved; JM/RAB;** unanimous.
- e. Petty Cash reconciliations to 31st October and 30th November 2023
 - October £157.46; November £316.71
 - **Approved; JM/RAB;** unanimous.
- f. Budget to Actual Reports to 30th November 2023
 - **Approved; JM/RAB;** unanimous.

145.23 Risk Assessment

To approve the Risk Assessment for Environment Committee’s Christmas Event Tuesday 19th December 2023 at the Hinton Hall:

- **Approved; RB/JM;** unanimous.

146.23 Representative Reports

Joint Burial Committee:

Councillor Beattie gave a brief report on the recent meeting of the Joint Burial Committee. He said that due to lack of burials and the increasing cost of maintenance, higher contributions may be required from Tisbury and West Tisbury parish councils.

Alice Combes Trust:

Councillor Errington gave a brief report on the recent meeting of the Trust. He said a new Trustee had been appointed and grants had been given to both St John’s and Wardour Primary Schools and to TisTalk.

Neighbourhood Plan Review Working Group:

Councillor Murray gave a brief report on the revision of the Neighbourhood Plan, called Tisplan 2. This was now ready for consultation with residents both online and face-to-face over a period of 6 weeks in January 2024. He asked everyone to look out for social media posts and posters around the village which would inform residents of the dates when it was available for comment.

Former Sports Centre Development:

Councillor Murray advised that Section 106 agreement had been signed for the approved development on the former Sports Centre site.

147.23 Items for Information

Councillors noted the following reports from the Clerk.

- a. Clerk’s monthly report providing information on agenda items, recent issues and work completed.
- b. Report on the South West Wiltshire Area Board meeting.

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- c. Report on the South West Wiltshire Local Highways and Footpath Improvement Group meeting.

148.23 Items for Next Agenda

Emergency Plan

Budget and Precept

149.23 Date of next meeting:

Following a brief discussion, Councillor Davison confirmed the date of the next meeting as Tuesday 16th January 2024 at 7 pm at the Reading Room, High Street, Tisbury.

150.23 Exclusion of the Public and Press

That under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.

- a. Resolution to exclude the press and public as above.
 - **Approved; Chair;** unanimous.

- b. National Salary Award
 - To note the salary award and backdated payments for qualifying staff for the period from 1st April 2023 to 31st March 2024 as agreed by the National Joint Council and in accordance with their employment contracts.
 - **Approved; Chair;** unanimous.

There being no other business, the meeting concluded at 8.30 pm.